

Lake Harbor Middle School's

Positive Behavior Support Plan



Lake Harbor Middle School — a haven of excellence fostering character, wisdom, and creativity!

Discipline Policy

Bullying: As in all of St. Tammany Parish Schools, Lake Harbor Middle School does not tolerate bullying of any kind. Bullying is a form of aggression, and it occurs when a person(s) willfully subjects another person (victim), to an intentional, unwanted and unprovoked, hurtful verbal and/or physical action(s) at any school site. Physical bullying includes, but is not limited to shoving, poking, strangling, hair pulling, beating, teasing, kicking, or punching. Verbal bullying includes, but is not limited to, such acts as malicious name calling, teasing, or gossip. Emotional bullying includes, but is not limited to, rejecting, wronging, humiliating, diminishing personal characteristics.

Incidents should be reported immediately to an adult. Allegations of bullying will be promptly investigated, giving due regard to the need for confidentiality and the safety of the alleged victim and/or any individual(s) who report an incident(s) of bullying. An individual has the right to report an incident(s) of bullying without fear of reprisal or retaliation at any time.

Proven allegations of bullying can have serious consequences for the person deemed guilty, concluding verbal or written reprimand, in-school or out-of-school suspension, disciplinary reassignment, and/or expulsion.

Uniforms: Pants, shorts, skirts, and skirts must adhere to the length as stated in the STPSB student dress code. The color is solid khaki only (no stripes, designs, etc.). Shoes should follow the STPSB Dress Code Guidelines. Only long- or short-sleeve forest green collared polo style shirts are to be worn. Other special school T-shirts (art, Band, etc.) may be worn **ONLY ON FRIDAYS**. Only a solid white, short-sleeve or sleeveless undershirt may be worn underneath the uniform shirt.

Formal Behavior Plan – See LHMS Student Handbook

Classroom Management Plans – See teachers' plans

Dear Parents,

As part of our efforts to promote positive behavior on our school campus, our Positive Behavior Support Committee has reviewed current discipline policies and procedures here at Lake Harbor. Our committee, made up of teachers, parents, administrators, and students has analyzed disciplinary information and data and has come up with several ways to better reward and acknowledge good behavior. We have adopted the *FISH Philosophy*. Our reward policy along with detailed expectations for student behavior is listed within this PBS booklet.

Please make sure to review this important information with your child and periodically discuss it throughout the year. The PBS Committee will meet throughout the year to evaluate the plan and make necessary adjustments.

As always, thank you for your continued support.

Sincerely,
Susan Patin and Susannah Welch

FISH Philosophy:

These are our School-Wide Rules & Expectations. We expect our students to fish for shining behavior on a regular basis.

- * Be There
- * Choose Your Attitude
- * Make Their Day
- * Play

FISH PHILOSOPHY

What does it mean?

List rules to match the expectations.

Be There:

Ex: Attend school regularly

Choose Your Attitude:

Ex: Be respectful

Make Their Day:

Ex: Encourage others

Play (Enjoy Learning):

Ex: Participate in group activities

Nine Weeks Recognition:

Each semester students who receive no discipline referrals (out of class detention, cafeteria forms, long forms, and time-out/detention forms from teachers) will be awarded as follows.

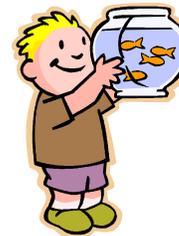
(Recess time-outs for missed homework will not be factored in.)

*Fall Semester no referral reward - Music Social

*Spring Semester no referral reward - Extra Recess
& Treat

Perfect Attendance Recognition:

Students achieving Perfect Attendance for the grading period (no tardies) will be allowed to participate in early dismissal (jr. high style) from the cafeteria. The administration will set the date(s).



Positive Behavior Rewards

Classroom Rewards: Each teacher has a classroom management plan with specific rules, routines, rewards, and consequences.

School-Wide Rewards:

At our school, we *FISH for Shining Behavior!* *Shiners* are given to students who exhibit outstanding behavior, citizenship, and random acts of kindness that follow the 4 basic *FISH* expectations—*Be there, Choose your attitude, Make their day and Play.* A *Shiner* is drawn each day for prizes from the office. Monthly drawings are held throughout the year. We also draw for prizes at our quarterly positive behavior celebrations. Everyone attends *Beach Parties* where we acknowledge students for positive behavior. Following the *Beach Parties*, we hold an *After Party*.

Sand Dollars are awarded for *Shining Behavior* and are done primarily by the teachers in their classrooms. *Sand Dollars* can be redeemed for special prizes and privileges at the quarterly celebrations, *After Parties*.

Examples of ways to earn Sand Dollars:

Student of the Month
Good Behavior in class weekly
Shining Good Referral to Office
Teacher Recommendation

Sand Dollars are our Students' Tickets to the quarterly *After Parties*. Students will need:

- 3 *Sand Dollars* to wear a beach shirt
- 5 *Sand Dollars* to go to the *After Party* outside
- 6 or more *Sand Dollars* to buy prizes or treats after that

The *Sand Dollars* start over each quarter. If a student has a long form for a major infraction, administration has the right to revoke the privilege to attend the *After Party*.

Cafeteria Procedures & Rules:

- Walk and wait quietly in line while waiting to be served.
- Wash hands with soap and water.
- Speak softly and keep noise levels low at your table.
- Sit and remain seated at designated tables.
- Remain silent during dismissal.
- Make sure your area is neat and clean before leaving .
- Stay out of green tiles by the gym wall to avoid damaging the wall.



Assembly Rules & Expectations:

- Enter and exit the gym silently
- Sit flat on your bottom
- Sit quietly in rows where your teacher directs you to sit
- Be a good listener
- Keep hands and feet to yourself
- Respect presenters and those around you



Dismissal Expectations and Rules:

- Make sure you know how you will be getting home before leaving school
- Early arrival buses will load immediately upon bell ringing.
- All other buses line up in the gym and wait silently for bus to be called. No one should leave the gym for any reason without directions from teacher.
- Bus riders in gym must sit and remain silent in line
- Car riders should line up on the green tiles in the hallway and go straight to the front car circle for dismissal after the bell rings
- Car riders should listen to commands of duty teachers before going to their car
- After-care students go to the cafeteria when the bell rings
- For rainy day, wait for your bus number to be called before leaving the class. Remain silent in line in hallway.



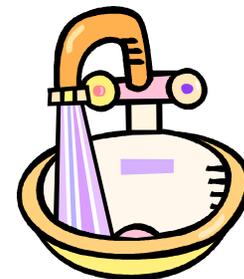
Morning Arrival Expectations and Rules:

- Students who need to get breakfast must do so before going on the playground
- Students wanting to go to the library before school must wait in the hallway and have a library stick
- Once on the playground, 4th grade goes by the walking track, 5th grade goes in the center, and 6th grade stays outside of the cafeteria
- No ball games, chasing, or use of equipment is allowed during the morning recess - walking & talking only
- Use bathrooms and water fountains by cafeteria



Restroom Expectations and Rules:

- Go directly to and from the bathroom without extra stops
- Be sure to flush the toilet after use
- Wash your hands with soap and water
- Remember that the bathroom is not a play area
- Respect other's privacy
- Respect school property



Hallway Expectations and Rules:

- Walk at all times
- Remain silent to keep from disturbing other classes
- Keep your hands, feet, and objects to yourself
- Walk on tan line on the right-hand side
- Keep your line straight and orderly
- Listen carefully to your teacher's directions



Playground Expectations and Rules:

- Use all equipment and furniture properly
- Pay attention to the bell and line up promptly
- Games that involve physical contact are NOT allowed
- Use the bathrooms and water fountains by the cafeteria during recess
- Do not pick up or throw rocks

